

HAECO 電子採購系統

供應商平台密碼重設指引

1. 直接連結到供應商平台：<https://vendorportal.haeco.com>
2. 按"忘記密碼？"



HAECO

供應商平台
Vendor Portal

用戶編號 User ID

密碼 Password

登入 Login

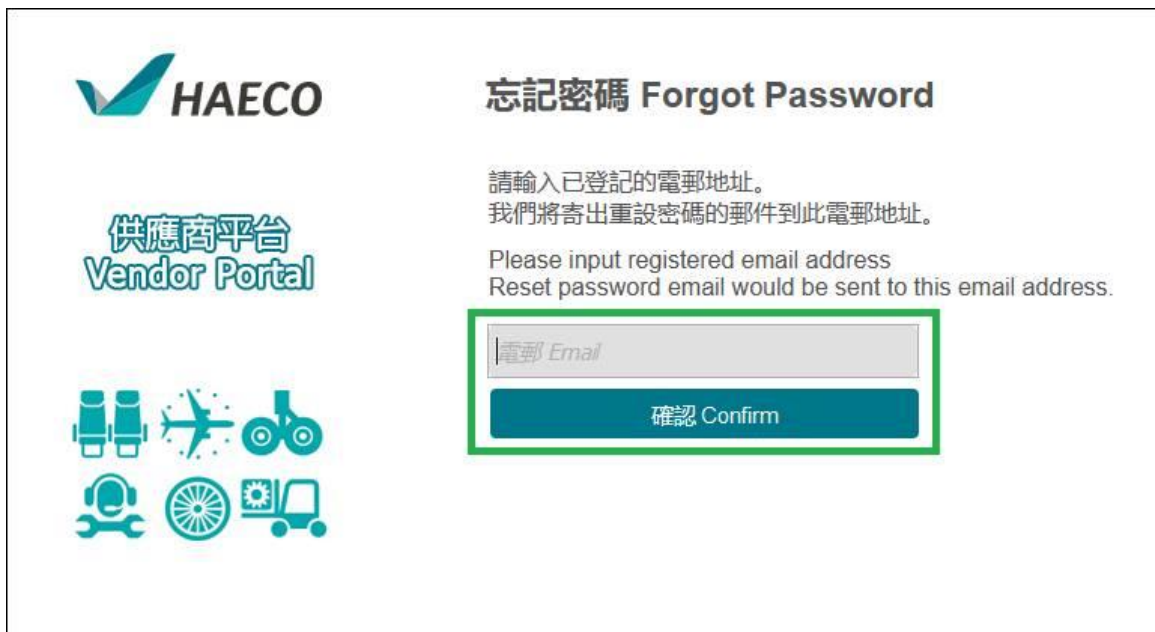
忘記密碼? Forgot password?

供應商註冊 Vendor Registration

還未登記? 請按以下繼續:
Not registered yet? Click this to proceed:

登記 Register

3. 輸入貴公司的登記電郵地址，然後按"確認"



HAECO

供應商平台
Vendor Portal

忘記密碼 Forgot Password

請輸入已登記的電郵地址。
我們將寄出重設密碼的郵件到此電郵地址。

Please input registered email address
Reset password email would be sent to this email address.

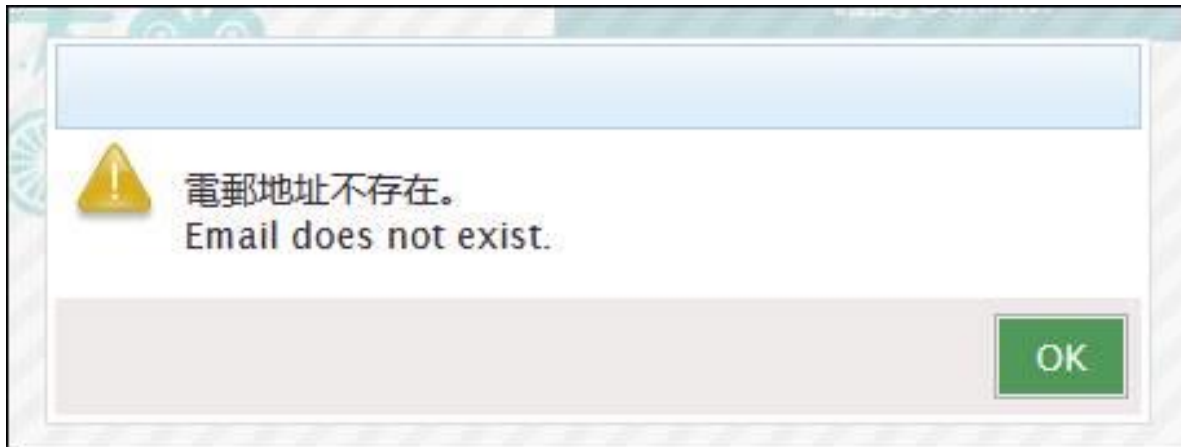
電郵 Email

確認 Confirm

4. 確認後，如果可以找到登記電郵地址，將顯示以下訊息，系統並會發送重設密碼電子郵件。



5. 如果找不到登記電郵地址，將顯示以下訊息，請驗證輸入的登記電郵地址。



6. 你將收到重設密碼電郵。按一下電郵中的連結，以轉接到重設密碼的螢幕。



7. 輸入新密碼並按"重設"



The screenshot shows the HAECO Vendor Portal interface for password reset. On the left, there is the HAECO logo and the text "供應商平台 Vendor Portal" along with several icons representing different services. The main content area is titled "重設密碼 Reset Password". It contains two input fields: "密碼 Password" and "確認密碼 Confirm Password", both highlighted with a green border. Below the second field is a "重設 Reset" button, also highlighted with a green border. The instructions are in both Chinese and English.

HAECO

供應商平台
Vendor Portal

重設密碼 Reset Password

請輸入新密碼。
Please input your new password.

密碼 Password

請確認密碼。
Please confirm your password.

確認密碼 Confirm Password

重設 Reset

8. 如果成功重設，將顯示確認訊息。



The screenshot shows a confirmation message box with a yellow warning icon. The message text is "已重設密碼。 Password is updated." and there is an "OK" button in the bottom right corner.

已重設密碼。
Password is updated.

OK

9. 輸入使用者 ID 和密碼並按下「登入」，然後你將能夠登入 ePS 供應商平台。

The screenshot shows the HAECO Vendor Portal interface. On the left, there is the HAECO logo and the text '供應商平台 Vendor Portal'. Below this are several icons representing different services: two people, an airplane, a tractor, a person with a headset, a wheel, and a truck. On the right, there is a '供應商登入 Vendor Login' section with a green border. It contains two input fields: '用戶編號 User ID' and '密碼 Password', followed by a '登入 Login' button. Below the login section is a link for '忘記密碼? Forgot password?'. Underneath a dotted line is the '供應商註冊 Vendor Registration' section, which includes the text '還未登記? 請按以下繼續:' and 'Not registered yet? Click this to proceed:', followed by a '登記 Register' button.

10. 然後，你將能夠瀏覽 ePS 供應商平台。

 **HAECO** 電子採購平台 ePS Portal

Vendor Info	RFQ	PO	GRN	ePayment
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